

Teaching Apprenticeship Form

Department of Family Sciences



Student: _____

Faculty Member: _____

Semester: _____

Teaching by doctoral students in the Department of Family Sciences is contingent on completion of the following requirements which must be documented by appropriate signatures. These requirements apply to all doctoral students completing FAM 786 (Teaching Practicum) as well as to doctoral students teaching additional courses beyond the required Practicum. In the case of the Practicum, students cannot register until all requirements are met and documentation is provided. For teaching beyond the initial Practicum, this form must be completed and submitted to the Chair or DGS with all appropriate signatures prior to teaching the class. **All requests are subject to Family Sciences faculty review.**

I. Teaching Apprenticeship Documentation (FAM 785):

- a. Teaching Apprenticeship requires meeting with the instructor to discuss the course syllabus.

Meeting date: _____

- b. Teaching Apprenticeship requires observing all classes taught by the supervising faculty member.

- c. To demonstrate content knowledge, doctoral students who are in Teaching Apprenticeship will be expected to earn 80% or better on each course exam.

Exam dates:

- 1) _____
2) _____
3) _____
4) _____
5) _____

- d. Teaching Apprenticeship requires assistance in administering and/or grading an exam.

Exam assistance dates:

- 1) _____ 3) _____
2) _____ 4) _____

- e. Teaching Apprenticeship requires 2 guest lectures.

Guest lecture dates:

- 1) _____ 2) _____

- f. Teaching Apprenticeship requires assisting with grading.

Grading assignment (assignment due date):

- 1) _____ (due: _____)
2) _____ (due: _____)
3) _____ (due: _____)
4) _____ (due: _____)
5) _____ (due: _____)
6) _____ (due: _____)

Supervising faculty may require additional work that will be negotiated between faculty and student.

Signature of faculty member shadowed verifying the above dates:

(Faculty Signature)

(Date)

II. **Agreement by faculty member to provide direct supervision:**

What class will you be teaching? _____

For doctoral students requesting permission to teach, including courses beyond the required Practicum, direct faculty supervision is required, approved by supervising faculty member.

(Faculty Signature)

(Date)

III. **Departmental Review and Approval:**

Approval for enrollment in FAM 786 (Teaching Practicum) or for additional teaching at the doctoral level.

(Chair Signature)

(Date)