

## Doctoral Portfolio Requirements Checklist

*Department of Family Sciences*

<b>Publications</b>	<input type="checkbox"/> Submit qualifying exam manuscript to a peer-reviewed journal following successful oral defense
	<hr/> Select one of the following (in consultation with advisory committee):
	<input type="checkbox"/> Submit a manuscript to a peer-reviewed journal prior to oral qualifying exam <input type="checkbox"/> Coauthor a peer-reviewed and accepted extension publication prior to oral qualifying exam
<b>Presentations</b>	<input type="checkbox"/> Research presentation at department, school, college, or university research meeting  <input type="checkbox"/> Two research presentations at national or international scientific conferences <ul style="list-style-type: none"> <li>- must be sole or first author on at least one presentation</li> <li>- paper or poster presentations only</li> <li>- both presentations must be based on studies that involve data analysis</li> </ul>
	<hr/> Select one of the following (in consultation with advisory committee):
	<input type="checkbox"/> Online presentation <input type="checkbox"/> Guest lecture in a faculty member's class <input type="checkbox"/> Extension in-service or county extension presentation with faculty mentorship
<b>Teaching</b>	<input type="checkbox"/> Full responsibility for teaching a 3-credit-hour class with faculty mentorship  <input type="checkbox"/> Teaching portfolio
<b>Leadership &amp; Citizenship</b>	<input type="checkbox"/> Maintain membership in a professional organization beginning the first year in doctoral program
	<hr/> Select two of the following (in consultation with advisory committee):
	<input type="checkbox"/> Review conference presentation proposals <input type="checkbox"/> Review manuscript submitted for publication to peer-reviewed journal <input type="checkbox"/> Coordinate a departmental (or broader) research symposium <input type="checkbox"/> Serve on a department, university, regional, or national committee <input type="checkbox"/> Serve as a moderator or discussant at a state, regional, national, or international conference <input type="checkbox"/> Hold a leadership role in a graduate student organization <input type="checkbox"/> Committee-approved alternative: _____

**Note:** All portfolio items must be approved by the student's Advisory Committee